

# Lehigh Valley Board of Health

Minutes – July 13, 2009

A meeting of the Lehigh Valley Board of Health (LVBOH) convened at 6:05 p.m. on July 13, 2009 in the Public Hearing Room of the Lehigh County Government Center. Dr. David Lyon, Chairperson, presided.

Board Members Present:        David T. Lyon, MD, MPH, Chairperson  
                                          Ilene S. Prokup, RN, MS, Vice Chairperson  
                                          David G. Beckwith, Ph.D.  
                                          Robert B. Black, MS  
                                          Eric Gertner, MD, MPH  
                                          Vicky Kistler, MEd  
                                          John F. Reinhart, MEd  
                                          Halyna I. Stegura, RN, MSN

Excused:                             David K. Bausch  
                                          Carol A. Kuplen, RN, MSN  
                                          Judith Maloney, JD, MPH

## I.     Public Comment

There was no public comment.

## II.    Approval of Minutes

D. Beckwith moved, seconded by R. Black, the approval of the minutes of the meeting of June 8, 2009. The motion passed.

H. Stegura moved, seconded by D. Beckwith, the approval of the minutes of the meeting of June 23, 2009. The motion passed.

IV. Meeting with Bethlehem City Council

D. Lyon reported on a meeting which he and D. Beckwith attended with the Bethlehem City Council to provide them with an update on the Lehigh Valley Board of Health.

V. Administrative Assistant

D. Lyon reported that an advertisement for an administrative assistant had been placed in local papers which resulted in 65 applications to date. These applications will be forwarded to E. Gertner, Chairperson of the Personnel Committee, for action at the July 28 Personnel Committee meeting.

VI. Office Space

D. Lyon reported that the Fowler Building in Bethlehem, owned by Northampton Community College, appeared to be the best suited for LVBOH offices, out of all potential offices visited. The Board will need to make a decision in the near future.

VII. Additional Public Comment

Judith Lieberman, President of the Lehigh Valley TRIAD, asked 1) if the Board of Health has developed a mission and goals, and 2) if specific projects have been identified for the Board to undertake. D. Lyon responded that the Board has been busy, and with the hiring of a solicitor, consultant, and administrative assistant, with seeking appropriate office space, with the development of a budget for its operations (and approval of said budget by the Lehigh Valley Health Commission), and with conducting an initial health needs assessment of the Lehigh Valley. Next steps, with the assistance of the consultant, will be finalizing the health needs assessment, developing a public health code and plan of operations, and

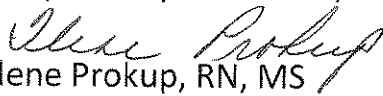
beginning to educate the public about the need for a bicounty health department (possibly through a series of newspaper columns).

VIII. Adjournment

The meeting adjourned at 9:10 p.m.

The next meeting of the Lehigh Valley Board of Health will be held on August 10, 2009 at 6:00 p.m. in the County Council Chambers at the Northampton County Government Center.

Respectfully submitted,

  
Ilene Prokup, RN, MS